Ronald McDonald House of Dallas is seeking an experienced Chief Operating Officer responsible for planning, developing, and managing the family programs, services, and facilities. The Chief Operating Officer is responsible for ensuring the safety and security of guests and must be comfortable and skilled in public speaking. Additional job responsibilities include outcome reporting and measurement, continuous quality improvement, management of departmental budget, and coordination of risk management and emergency plans. The ideal candidate also has experience handling and supporting others through growth and change.

**Job Requirements**

* Bachelor’s degree in social services, business, or related field
* Minimum of 7-10 years of relevant work experience in a high-level nonprofit leadership position
* Strong management skills
* Ability to relate well with different constituent groups (volunteers, donors, board members, guest families, and vendors)
* Strong oral and written communication skills
* Evaluate, negotiate and manage vendor contracts
* Ability to provide family-centered-care to guest families while adhering to the organization's policies and procedures
* The capacity to build trusting and cooperative working relationships with staff, volunteers, and board members
* Flexibility and availability to be on-call as needed and occasionally work evenings, overnight, and weekends

Please send your resume and salary requirements to [kristen@premierhrsolutions.net](mailto:kristen@premierhrsolutions.net).